

Hanford Construction Worker Safety Training Program Charter, Rev 1

I. PURPOSE

The purpose of the Hanford Construction Worker Safety Training Program Subcommittee is to provide direction for development, implementation and maintenance of the Construction Worker Safety Training Program (CWSTP) for Hanford Site Construction Workers. The CWSTP is supported by all Hanford Site Government Contractors, Pacific Northwest National Laboratory (PNNL) and Central Washington Building & Construction Trades Council. The CWSTP supplements and augments training currently provided by the Building Trades Unions for apprentices and journeyman. The CWSTP provides an efficient and effective method for completion of training for Hanford construction workers and is available to all Hanford prime contractors, PNNL, lower tier Hanford contractors and members of the Central Washington Building & Construction Trades.

II. RESPONSIBILITIES

The Subcommittee will have the following responsibilities as a minimum:

- Create and implement a process for establishing Hanford Standard Safety Training Programs.
- Create and implement a process for granting and documenting training equivalencies between the Hanford Standard Safety Training Programs and safety training provided through the Building Trades Training Programs.
- Create and implement a database system to track the training completed by Building Trade members and monitor refresher/retraining requirements.
- Create and implement a Construction Worker Safety Training Reimbursement program to allow Building Trade members to complete Hanford specific training while not assigned work on the Hanford Site.
- Subcommittee chair and/or co-chair are responsible for chairing subcommittee meetings and providing regular briefings to the HAMMER/Hanford Training Board of Directors. This includes presenting recommendations for approval to the Board.

III. MEMBERSHIP

The Chairperson was initially appointed by the Chairman of the HAMMER/Hanford Training Board of Directors. Any subsequent replacement of the Chairperson or Co-chair will be by a nomination and vote of the Subcommittee members.

Other personnel from Hanford Site organizations and agencies, or organizations such as educational institutions, state Labor and Industries, and others, with a stake in the safety or training of Hanford's future workforce may be invited to participate.

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The Subcommittee membership consists of representatives from the following organizations:

Organization:
Central Washington Building and Construction Trades
Bechtel National, Inc.
Pacific Northwest National Laboratory
Hanford Atomic Metal Trades Council
Washington Closure Hanford
Washington River Protection Solutions
Department of Energy – Richland Operations
Department of Energy – ORP
CH2M HILL Plateau Remediation Company
MSA /HAMMER
FFS/ EPC
Asbestos Workers
Boilermakers
Bricklayers
Carpenters
Cement Masons
Electrical Workers
Iron Workers
Laborers
Millwrights
Operating Engineers
Painters
Plumbers and Pipe Fitters
Roofers
Sheet Metal Workers
Sprinkler Fitters
Teamsters

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IV. MEETINGS

Meetings are scheduled quarterly as a minimum. Subcommittee members may request special meetings at any time by submitting a request to the Subcommittee Chair or Co-chair. Meetings will be scheduled when issues require or when a consensus of members request a meeting.

Agendas will be published prior to the meetings and meeting minutes will be recorded and approved at subsequent meetings.

V. ADMINISTRATION

The HAMMER/Hanford Training organization will assist the committee with administrative duties. Those duties will entail planning and facilitating the Subcommittee business including preparing agendas and meeting minutes and recording and tracking action items. The HAMMER external web page will include a CWSTP web page to communicate program information.

VI. APPROVAL



Mark Manderbach, Chair
CHPRC, Construction Execution

9/7/11

Date



Dave Davis, Co-Chair
CWB&CTC President

9/7/2011

Date