

Construction Worker Safety Training 03/11/2008

Attendees:

Pat Aldridge
Brad Atencio
Randy Coleman
Dave Davis
Jim Gamin
Greg Jaeger
Lloyd Keith
Mike Kiser
Chris Lesperance
Julie Lindstrom
Steve Maki
Gordon McCleary
Karen McGinnis
Red Mckennon
Tom Reed
John Roberts
Dave Rupe
Ray Trujillo

Introductions of meeting attendees

Safety Topic

Chris Lesperance presented information discussing how a few nice days does not mean winter is over. Stay prepared for winter conditions. Related to job performance, don't let some successes during a job distract from completing the whole job.

Value Creation Topic

Jim Gamin presented information on safe driving on the Hanford Site.

Approval of December Meeting Minutes

December meeting minutes were approved as written.

Formalizing Committee Membership

Discussion on maintaining a list of members on the committee that would ensure representation by labor as well as the Hanford contractors. The meeting attendance roster was reviewed for accuracy and action taken by Chris Lesperance to distribute the roster with meeting minutes for review and verification of membership.

Review of old business and Action Items

- PNNL and WCH identify a person to work on equivalency process
For PNNL Brad Atencio volunteered Deanna Colley. For WCH Lloyd Keith volunteered himself and Phoebe Koep, for Bechtel, Greg Jager volunteered Tammy Fisher.
- Jim Gamin and Chris Lesperance set up meeting with Greg Jager of Bechtel to bring him up to speed on the equivalency process.

Chris Lesperance indicated that a meeting had been setup with Greg Jager.

- Send data table used in Chris Lesperance's presentation to meeting attendees. Chris Lesperance responded that the data table was emailed shortly after the December meeting to the attendees.
- All get database requirements to Lloyd Keith

Lloyd mentioned that the contractors were going to let Lloyd know their status and if they had any special needs. Lloyd indicated that since most of the contractors are already swapping some data, the main thing was for the WTP guys to get hooked up with Dawna Juette. (Greg Jager met with Dawna Juette after the meeting).

- All send data (course information) to Chris Lesperance

Chris Lesperance stated he received information from Dennis Williamson (IBEW). He met with Greg Murphy a couple of weeks ago. Chris Lesperance also got some information from the Ironworkers group.

Jim Gamin questioned whether Chris Lesperance had contact information for other Building Trades. Chris indicated he had old information. Steve Maki stated he could supply. NOTE: information has been received from Julie Lindstrom.

New Business

Status of Equivalency Process

Chris Lesperance led a presentation on an up-to-date status of the equivalency process. The changes included reviews of SMART MARK training materials supplied by Dennis Williamson of IBEW and Andy Phillips of the Ironworkers. Chris Lesperance explained how Fluor Hanford will be able to incorporate gaps in the training materials between training materials into other Fluor Hanford training activities.

A question was raised about presenting the training information into a different format than computer based. Chris Lesperance and Steve Maki discussed the orientation training Steve provides to Building Trade new hires and that the information could be added to that training as well as the computer based.

A question was asked about having the Field Work Supervisor provide the training. Chris Lesperance indicated that the Fluor Hanford interpretative authorities would not grant equivalency unless the material was contained in a training program.

Jim Gamin requested that the equivalency team complete a site-wide equivalency course by the next Steering Committee meeting scheduled for April 18, 2008. Chris Lesperance was assigned the action to set up a meeting with the contractor representatives to create a site-wide scaffolding training activity by the Steering Committee meeting.

Status of Data Base

Lloyd Keith indicated that the data base system presently used by Fluor would be used to setup the equivalencies. CH2M Hill and Fluor are already setup. WCH working with the Fluor program administrators are testing their electronic feeds. Lloyd mentioned that PNNL would require similar electronic feeds that Lloyd is setting up with WCH. Bechtel would still be required to assign Hanford Identification numbers to their "Brown Badged" employees to fully have the benefit of the electronic feeds.

Lloyd volunteered to provide demonstrations at his office for interested individuals.

Status of Providing Training to Individual Awaiting Dispatch

Randy Coleman discussed a process to provide training to individuals that were currently unemployed or waiting to be dispatched from the Hall so that when the individual was assigned to a project, they would be able to go directly to work instead of training.

The idea is to establish a "slush" fund that would pay the tuition cost of the training at the time of the training. When the individual was assigned to a project that required the training, the project would reimburse the slush fund and pay for the individual's time while they were in the training. This process would save time on a project by commencing the work immediately instead of waiting for the individual to complete the required training.

The program would only be used for training requirements unique to the Hanford Site such as radiological worker, hazardous waste training, and possible respirator. This way we would not be competing with the apprenticeship programs.

Randy indicated some hurdles in implementing the program would be the establishment of the slush fund, establishing a labor liaison monitor the process and to work with the locals to meet training requirements.

Gordon McCleary stated that Dave Davis, Mike Keizer, Randy, and himself had met with Dave Brockman of DOE RL to discuss the process and that Gordon believed Dave Brockman understood the importance of the program.

Jim Gamin took an action to work with Chris Lesperance and Randy to draft a white paper to document the process.

Gordon McCleary took an action to set up a meeting with Shirley Olinger of DOE ORP and Mike Weiss of DOE PSNO to communicate the process.

Project Plan

Jim Gamin discussed the need to continue working on a project plan for all three of the processes (equivalency, data base, and training non-dispatched individuals). A draft document was distributed at an early Construction Worker Subcommittee meeting. Chris Lesperance, Lloyd Keith, and Randy Coleman should continue to expand on the draft. The project plan would allow us to maintain on track with implementing the three processes and show progress to both our Steering Committee and the HAMMER Board of Directors.

Closing Comments

Jim Gamin mentioned that if training issues come up on the site that causes work to stop, you should contact Jim or Chris Lesperance to correct the problem or to allow us to pull a string to find out what was the underlying cause and what we would need to do to prevent the event from happening in the future.

David Davis voiced a concern on tracking training and contacting the appropriate halls to inform them of the status of their peoples training. Lloyd Keith and Chris Lesperance discussed how the software systems tracked and identified training status. A report could then be sent to the halls informing them of training status.

Gordon McCleary stated how important it is that we don't lose focus and that we push some of these things to completion. Gordon mentioned that Glen Podonshy is coming to the Labor Subcommittee in April and he's also going to speak to the Steering Committee. Now that it's moving we're going to keep prompting this thing along and looking for very promising things coming out of these continuing meetings with people like Glen. So I think we need to just keep pushing on this type of thing and appreciate everything you guys do in this room. It's just good to see the things are starting to happen and that we have to keep the momentum going.

Karen McGinnis mentioned that she was down at the National Training Center in Albuquerque, New Mexico. The training center is looking into developing a strong safety program for the safety professional. Karen stated that you can't have standardized training without standardized safety programs.

Jim Gamin mentioned that Randy Adkins had a concern that there is a potential of hiring a new wave of workers who may not have had a lot of Hanford experience and thinking of whether or not we need to provide some kind of basic safety orientation for what we expect so that we don't have issues come up and we don't have events where people get injured. Jim was going to set up a meeting to discuss this issue.

Action Items

Chris Lesperance to distribute the committee membership list with this meeting's minutes.

Chris Lesperance will setup up a meeting with Greg Jager and Tammy Fisher to inform them of the purpose and progress of the Construction Worker Subcommittee.

Chris Lesperance and Steve Maki are to get the names of the Training Coordinators for each of the Building Trade groups.

Jim Gamin and Chris Lesperance will complete the equivalency process for the scaffold training with all of our Hanford primes before the April Steering Committee meeting.

Chris Lesperance will work on adding more information to Project Plan.

Lloyd Keith will provide a list of the remaining activities required to complete the database.

Jim Gamin, Chris Lesperance, and Randy Coleman will work with others to draft up a white paper that describes and incentive program something that describes what that is.

Gordon McCleary will set up a meeting with Shirley Olinger and Mike Weiss discuss the information covered with Dave Brockman.

Meeting adjourned