

## **Construction Worker Safety Training Subcommittee Meeting 04/02/2009**

### **Attendees:**

Randy Coleman  
Jim Gamin  
Dave Leeth  
Steve Maki  
Jamie Morris  
Stan Scott

Deana Colley  
Ted Giltz  
Bob Legard  
Karen McGinnis  
John Roberts

Dave Davis  
Lloyd Keith  
Chris Lesperance  
Red McKennon  
Alan Rodgers

### **Safety Topic:**

Bob Legard gave the safety topic on Changing Conditions. He picked this topic because it hits real close to home and he had seen it occur numerous times.

### **Review/Approval of Meeting Minutes:**

The meeting minutes from the January 29, 2009 meeting were approved.

### **February HAMMER Board of Directors Update:**

The Board of Directors meeting was held back on February 12. A presentation was given of the Construction Worker Safety Training Program. The Board of Directors approved staffing the Building Trades Training Director.

### **Project Plan Status:**

Jim Gamin mentioned we've completed 60 percent of the activities on the project plan. The near term focus will be for Bob Legard and Chris Lesperance to work with each of the affiliates to identify their training programs that could be given equivalency to Hanford Site training programs.

Jim Gamin stated that Fluor Hanford has hired Dave Jackson to coordinate efforts for the standardized of Hanford Site wide courses that were identified in the Request for Proposal for the Mission Support Contract.

Jim Gamin mentioned that the Project Plan should prioritize the courses to apply the equivalency process to be based on the input from the sub-committee members.

### **Sub Committee Charter**

Bob Legard led the committee through a draft copy of the Charter. Requests for revisions were discussed and resolved. When all comments were addressed and incorporated if necessary, the final document was approved.

### **Training Standards Update and Training Equivalencies Update**

Chris Lesperance stated the Hanford Standard Training Activity Program Document and the Hanford Standard HAZWOPER Training Program Description were approved. Each of the participating Hanford contractors have their own training activity numbers for Hanford Standard

HAZWOPER training and each of the contractor training activity numbers are equivalent to the other contractor's numbers. The program is now complete and fully functional so that any contractor can enter a non-Hanford Hazwoper program into the system and that system is recognized throughout all the contractors.

Chris Lesperance stated that a method to allow the Hanford contractors to grant equivalency for Certified Asbestos Workers and Supervisors has also been put into place using a list of Washington State approved training providers.

### **Training Reimbursement Procedure**

Bob Legard led a review/revision session on the Reimbursement procedure. Comments were reviewed and if appropriate incorporated into the procedure. Karen McGinnis took the action to forward the final draft of the Reimbursement Procedure to the Hanford contractors for them to have their Legal and Human Resources departments review.

### **Reimbursement Form**

Bob Legard led a review of the draft Reimbursement Form. There was a lot of discussion about the form content and how to make the form available to non-Hanford workers.

The final copy of the Reimbursement Form will depend on comments received from the Hanford contractor review of the draft Reimbursement Procedure.

### **Program Budget – FY10**

Jim Gamin asked for volunteers to assist in creating a proposed budget for FY10. Red McKennon, Stan Scott and Lloyd Keith were selected.

### **Closing Comments:**

There was a question about how the Building Trades members would find out about scheduled courses, Jim Gamin stated that Bob Legard's role would be to work with the Building Trades to inform them of scheduled classes. Chris Lesperance said that they plan on putting schedules on the external website so they'll be able to get their check.

Karen McGinnis said she wanted to say that it was said in the Board of Directors that Hanford is going where no other DOE site has gone. Have a real opportunity at the HAMMER Steering Committee to make sure they understand that. We have an opportunity with the Internationals that participate in that Steering Committee to get them on board and they understand they can work to duplicate it at other DOE sites. There's a lot of activity. Core training established and we're good to go. A lot of what we're doing for this program and ARRA can be easily adopted and tweaked by that consortium out there. We're moving out. I think this group coming together, working together. As Dave said, going where no other site has gone is a huge success.

Jim Gamin said that both he and Chris Lesperance have had correspondence with Ron Lee who is the IR manager back at Savannah River for Fluor with interest in regards to what's the program all about, what are some of the things you are doing. Certainly it's evolved above and beyond the reimbursement. That was one of the things they were interested in. Understanding

how we have been able to work together to come up with standardized way of doing business is in the best interest of everybody is really something they haven't figured out. Glenn Podonsky recognized none of the sites figured out but Hanford.

David Leeth said before we close, we need to decide when we're going to meet next. Jim Gamin said that we've got a Board of Directors meeting schedule for June 17 so maybe the first week in June so that we have a chance to status anything and get Dave ready for the update at the Board of Directors meeting.

**Action Items:**

Get final charter printed for Dave Leeth's signature.

Karen McGinnis and Jim Gamin will craft up the message to send to the Board of Directors about the reimbursement process.

Schedule another subcommittee meeting some time the first week of June.